REVENUE



204 South 7th Street • P.O. Box 390 Opelika, AL 36803-0390 (p) 334-705-5160 (f) 334-705-5163 www.opelika-al.gov

Attention Business Owners:

Business License

In an effort to practice social distancing and protect the health and safety of the Opelika community, the City of Opelika Revenue Department is not currently receiving walk in customers. We encourage new applications and renewals for business licenses now be filed using the following methods:

- Email applications (new and renewals) to <u>revenue@opelika-al.gov</u>
- Payment may be made by two methods: 1. Mail to P.O. Box 390 Opelika, AL 36803
 - 2. Online at https://www.officialpayments.com (Below are instructions for online payment)

Below is information that includes instructions on how to renew online for your City of Opelika business license.

- 1. SIGN UP CUSTOMER CREATES OWN ACCOUNT & PASSWORD
- 2. CLICK ON LOCAL PAYMENTS Make A Payment
- 3. SELECT STATE: ALABAMA

PAYMENT ENTITY: Opelika, City of Revenue Department

PAYMENT TYPE: Business License

4. CLICK ON "MAKE A PAYMENT" AND CONTINUE THE FOLLOWING

PAYMENT'S NAME: Your company's name

LICENSE # 9999999

YEAR: 20

5. Email copy of confirmation to revenue@opelika-al.gov

Please note that applications are still subject to review upon approval and issuance of a business license and business cannot operate until full approval has been obtained.

Taxes

Businesses must still file occupational, liquor, wine and gas taxes by regularly scheduled due dates. This may be done by emailing forms to revenue@opelika-al.gov.

• For assistance, we are available to assist over the phone at 334-705-5160/334-705-5162 or by email at revenue@opelika-al.gov.

Thank you for your patience.